

CRISIS MANAGEMENT**Procedure for Threat to Self and/or Others**

Talk to/observe student to determine risk level.

High Risk – The student has dangerous instruments and will not relinquish and/or demonstrates a high potential for destructive behavior to self or others.

Moderate Risk – Student is depressed with some suicidal ideation or strong likelihood of harming self or others.

Low Risk – Sadness or signs of depression.

Interventions of High-Risk Level

High Risk – The student has dangerous instruments and will not relinquish and/or student demonstrates a high potential for destructive behavior to self or others.

1. Call police via the building administrator if necessary.
2. Calm the student. Begin supportive interventions.
3. Do not leave the student alone, notify administrator as soon as possible.
4. Involve administrator, S.R.O., or other appropriate personnel while taking steps to remove any dangerous instruments for students and surroundings if possible.
5. Take steps to take student to a safe place where there is a phone and another adult close by if possible. If this is not possible, make the present location as safe as possible by removing students and potentially dangerous objects.
6. Make crisis team aware of situation as soon as possible.
7. With the assistance of the administrator notify parents or guardians, request that they come to school. If parents/guardians are unable or unwilling to respond, the administrator will notify the police.
8. Include other support people when possible to be a part of intervention and planning (i.e., administrator, school psychologist, S.R.O., teacher, nurse, counselor).
9. Advise parents of options available for evaluation and treatment at initial meeting/contact.

**CRISIS MANAGEMENT
(continued)****Procedure for Threat to Self and/or Others**

10. Establish a record-keeping procedure to be kept at each school. This file should be available to administrators, school counselor/psychologists to determine if incident is a first or subsequent occurrence (i.e., crisis team minutes). See follow-up plan.
11. Send a letter to parents within three school days documenting concerns and recommendations.

Moderate Risk – Student is depressed with some suicidal ideation or strong likelihood of harming self or others.

1. Determine the nature of distress.
2. Identify appropriate interventions (e.g., interview, review risk assessment, involve appropriate personnel; administration and crisis team).
3. Convene the crisis team.
4. With the assistance of the administrator notify parents or guardians, request that they come to school. If parents/guardians are unable or unwilling to respond, the administrator will notify the police.
5. Advise parents of the options available for evaluation and treatment. See follow-up plan.
6. Send a letter to parents within three school days documenting concerns and recommendations.

Low Risk – Sadness or signs of depression.

1. Determine the nature of distress.
2. Identify appropriate interventions (e.g., interview, review risk assessment, involve appropriate personnel as necessary).
3. Notify parents if sadness is significant or chronic.

If at any time in this process it is suspected that the student is at risk for abuse or neglect, the appropriate agency should be contacted, i.e., DCYF, police.

Revised 5-24-05

Adopted by WSB 7/5/05

**CRISIS MANAGEMENT
(continued)**

Procedure for Threat to Self and/or Others

Follow Up

The School Administration will determine when the child is eligible to return to school.

1. Reentry plan: (post intervention) for high and moderate risk.
 - After a threat to self and/or other incident, the parent will be requested to notify the school of the student's date of return. The student and/or parent will be required to meet with a school counselor/school psychologist or administrator prior to attending classes.
 - Obtain written documentation from a qualified mental health professional that student no longer poses a threat to self and/or others.
 - Make appropriate referrals for further evaluation or treatment if necessary.
 - Review treatment plan with crisis team who will determine plan of action at school.

The procedure is proposed by the Windham School Counselors:

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In conjunction with School Psychologists:
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And School Resource Officer:
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NOTIFICATION OF THREAT TO SELF AND/OR OTHERS RISK

I/We _____, the parent(s) of
 _____ were involved in a conference with school
 personnel on _____. We have been notified that our child is at
 risk for threat to self and/or others. We have been further advised that we should seek
 psychological/psychiatric consultation immediately. Community resources include the
 Center for Life Management (434-1577, and from 5 p.m. to 9 a.m. 432-2253), a local
 hospital's emergency room, or the Windham Police Department (434-5577).

Parent or Legal Guardian

Parent or Legal Guardian

School Personnel	Title
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School Personnel	Title
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