

Windham School District	BEAB
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SCHOOL BOARD USE OF ELECTRONIC COMMUNICATION

Use of Electronic Communication by school board members shall conform to the same standards of judgment, propriety and ethics as other forms of school board-related communication. Electronic Communication devices means, but is not limited to, cell phones, camera phones, pagers, beepers, social media and other similar Electronic Communication . Board members shall comply with the following guidelines when using Electronic Communication in the conduct of board responsibilities:

- A. The School Board shall not use Electronic Communication as a substitute for deliberations at Board meetings or for other communications or business properly confined to Board meetings. This includes a prohibition on sequential communications that could circumvent the spirit and purpose of RSA 91-A:1, which stresses that openness in the conduct of public business is essential to a democratic society.
- B. Board members shall be aware that Electronic Communications and attachments received or prepared for use in board business or containing information relating to board business are likely to be regarded as public records which may be inspected and copied by any person upon request, unless otherwise made confidential by law.
- C. Board members shall avoid reference to confidential information about employees, students or other matters in Electronic Communications because of the risk of improper disclosure. Board members shall comply with the same standards as school employees with regard to confidential information.
- D. School board members will refrain from using Electronic Communication devices during board meetings. Board members will not use forms of Electronic Communication during meetings to communicate with members of the public regarding official school board business, agenda items, or other board matters that are properly discussed publicly during board meetings.

Legal References: RSA Chapter 91-A; RSA 189:29-a

Windham School Board	Policy Code: BEAB
Adopted: October 7,2014	

This policy is not meant to prohibit Board members or district staff from using computers or similar devices during a meeting, provided such use is limited to purposes of the meeting, personal matters, or emergencies.

Legal References: RSA Chapter 91-A; RSA 189:29-a

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