

Windham School District	BHE
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SCHOOL BOARD USE OF EMAIL

The School Board encourages its members to not communicate to each other via electronic communication (e-mail) regarding official school district business. The School Board will not use e-mail as a substitute for deliberations at board meetings, for other communications, or for business properly confined to board meetings. Communications via e-mail of private or confidential school district matters is strictly prohibited.

If an e-mail is originated by a School Board member, is communicated to a quorum of the School Board, and discusses official school district business, the e-mail will be considered a public document for purposes of the Right to Know Law, RSA 91-A.

Legal References: RSA 91-A:2-a, Communications Outside Meetings
 RSA 189:29-a, Records Retention and Disposition Miller v. Fremont School Board, Rockingham County Superior Court, No. 03-E-152 (2003)

Windham School Board	Policy Code: BHE
Date revised: April 2011 Date revised: September 2008 Revised: August 15, 2017	