

**FIRST AID AND EMERGENCY MEDICAL CARE  
(STUDENT ACCIDENTS AND ACCIDENT REPORTS)**

All School personnel have responsibilities in connection with injuries and emergencies occurring in school and at school-sponsored events, which may be classified as follows: (1) administering first aid; (2) summoning medical assistance; (3) notifying administration; (4) notifying parents; and (5) filing accident/injury reports.

School personnel must use reasonable judgment in handling injuries and emergencies. Caution should be exercised not to minimize or maximize any injury or illness. All personnel will understand the proper steps to be taken in the event of an injury or emergency.

The Superintendent will ensure that at least one other person on staff, aside from the school Registered nurse, has current first aid and cardiopulmonary certification (CPR). If the school Registered nurse is not available, the person(s) who have current first aid and CPR certification is authorized to administer first aid and CPR as needed.

At the start of each school year the school will obtain emergency contact information of parents or legal guardian for each student and staff member.

The school physician, school nurse, or specially trained staff members shall assist in the treatment of injuries or emergency situations. Such individuals have the authority to administer oxygen in case of a medical emergency, if available and if appropriate. This authorization extends to administering oxygen to students without prior notification to parents/guardians.

The school nurse or other designated personnel may administer other medications to students in emergency situations, provided such personnel has all training as is required by law. Such medication may also be administered in emergency situations if a student's medical action plan has been filed and updated with the school district to the extent required by law. The district will maintain all necessary records relative to the emergency administration of medication and will file all such reports as may be required.

Additionally, the school physician, school nurse, or specially trained staff members may also administer epinephrine to any student in case of a medical emergency, if appropriate. This authorization extends to administering epinephrine without prior notification to parents/guardians.

**Legal References:** NH House Bill 271 and NH House Bill 270

Windham School Board	Policy Code: EBBC
Revised: June 27, 2005 Adopted: November, 2005 Amended: May 24, 2016 Amended: June 4, 2019	Category: Priority/Required by Law

For injuries requiring treatment, staff must fill out an accident report, which must be submitted to administration so that he/she is informed and a basis is established for the proper processing of insurance claims and remediation if necessary.

**Naloxone** It is the policy of WSD that school nurse provide and maintain opioid antagonists, in each school facility. To treat a case of suspected opioid overdose in a school setting, any trained school nurse may administer an opioid antagonist, during an emergency, to any student, staff, or visitor suspected of having an opioid-related drug overdose whether or not there is a previous history of opioid abuse.

No school nurse shall be liable for civil damages which may result from acts of omissions relating to the use of the opioid antagonist which may constitute ordinary negligence; nor shall the school personnel be subject to criminal prosecution which may result from acts or omissions in the good faith administration of an opioid antagonist. This immunity does not apply to acts or omissions constituting gross negligence or willful or wanton conduct.

#### **Use of Naloxone**

In case of a suspected opioid overdose during the school day, when the school nurse is on duty, the school nurse or other trained staff shall follow the protocols outlined in the naloxone training and the instructions in the naloxone kit (for after school activities, when the school nurse is not on duty, 911 should be called).

#### **Legal References:**

RSA 200:40, Emergency Care  
 RSA 200:40-a, Administration of Oxygen by School Nurse  
 RSA 200:44-a, Anaphylaxis Training Required  
 RSA 200:54, Supply of Bronchodilators, Spacers or Nebulizers  
 RSA 200:55, Administration of Bronchodilator, Space or Nebulizer  
 Ed 306.04(a)(21), Emergency Care For Students And School Personnel  
 Ed 306.12, School Health Services

#### **Legal References:** NH House Bill 271 and NH House Bill 270

Windham School Board	Policy Code: EBBC
Revised: June 27, 2005 Adopted: November, 2005 Amended: May 24, 2016 Amended: June 4, 2019	Category: Priority/Required by Law