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| Windham School District | GDO |
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EVALUATION OF SUPPORT STAFF

It will be the responsibility of the Superintendent to implement appropriate support staff evaluation procedures.

Support staff shall be formally evaluated at least once per school year before May 1. District administrators shall be responsible for issuing employee evaluations and shall be accountable for evaluation conclusions and directives. Teachers and others may provide information and make recommendations, orally and in writing, to administrators concerning the performance, evaluation and employment status of bargaining unit employees.

The District shall provide copies of the evaluation form to employees at the beginning of the school year.

If in the judgment of the administration, deficiencies exist in the performance of an employee, the employee shall be notified.

Note: May be covered by Collective Bargaining agreement

Legal References:

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| Windham School Board | Policy Code: GDO |
| Revised: July, 1998 Revised: November, 1999 Adopted: November, 2005 | |