

Joint Loss Management Committee (JLMC)

GBS 10:00 AM - 11:00 AM

RECORDER: Roger Preston

Meeting start time: 10:05 AM

PRESENT: Roger Preston, Bill Hickey, Julie Lichtmann, Steven Sierpina, Scott Hardiman, Todd Wells, Robert Bron, Tom Lindner, Rhonda Peckham, Rory O'Connor, Ken Duesing, Chris Hunt, Kori Becht, Brenda Morrow, Richard Langlois, Sandy Burroughs (Primex)

AGENDA:

Sandy Burroughs (Primex) to discuss JLMC responsibilities
Introductions and set goals/objections
Selection of JLCC chair/recorder

Meeting Notes:

Meet quarterly, schedule for the year (4)
Equal representation of all staff (building, work groups) Nurse Kathy Rawley, Maintenance Paul Belanger, Teacher Union Representative, Administrative Assistants Maria Maynard, Patrisha Merril, Pauline Field, Eileen DiOrio, HR Kerry Grenier
One JLCC for the District
Roger Preston was voted as JLMC Chair, Recorder will be assigned each meeting
Once a year a site tour of each building and note documentation (fall, spring, winter) this could be a Sub committee
Injuries and accidents review, staff safety
Injury report review District Wide, online system access, cause, trends, title

Written safety program start and/or review every two years. Department of Labor has a guide that will be shared by Sandy to Roger.

Promoting safety within organization. Training information to staff.

Monthly Building Checklist. Sandy to send to Roger

NHPrimex.org for online training (Webinar) and resources

Have an agenda, meet in early morning or afternoon

Next meeting October 24 at 2:00 PM WHS, January 9 at 2:00 PM WMS, April 13 at 2:00 PM

WCS, May 26 at 2:00 PM GBS

Minutes need to be available to staff, online

HAZMAT training for staff

Other concerns/questions

***Meeting adjourned: 11:00
AM***

Next meeting: 10/24/2019